

**Calvin Coolidge School  
Volunteer Opportunities**

Can you lend us a hand? Our "to-do" list is long and we are in need of many volunteers like us...like you, to assist our school in a variety of ways. Please consider getting involved in the classroom, and in the Coolidge Community. Many jobs require a single time commitment, others are more time consuming. **One job is sure to fit you!**

- \_\_\_ **Snowflake Festival:** organize snowflake festival activities/crafts and distribute materials to classrooms.
- \_\_\_ **\*\*Classroom Volunteer:** assist the teacher in and out of the classroom with a variety of activities.
- \_\_\_ **\*\*Room Parent:** contact other classroom parents as needed for special events, supplies, and directory information. Also, take pictures at special events, help coordinate thank you notes for Teacher Appreciation Day. Room parent will be chosen by the individual teacher.
- \_\_\_ **Reading Incentive Program:** record reading lists for a classroom, takes  $\frac{1}{2}$  - 1 hour per week October - April.
- \_\_\_ **Reading Incentive Program chair:** shadow the current chair of the reading incentive program so that you can take over position for the next school year.
- \_\_\_ **Fall and Spring Fundraising:** set up and assist in distribution of catalog orders and communication.
- \_\_\_ **Halloween Candy Drive:** collect student-donated candy from school for 1 week immediately following Halloween and deliver to St. Anne's Parish.
- \_\_\_ **Thanksgiving Baskets:** send out fliers, collect items from each classroom, put together baskets, and deliver to St. Anne's Food Pantry.
- \_\_\_ **Gingerbread Shop:** assist with sales of items for student holiday shopping. Sale is 1<sup>st</sup> week in December. You can sign up to help for 1 day or more.
- \_\_\_ **Coolidge Breakfast with a Buddy:** assist coordinator with organization of event or work morning of event serving or cleaning up. This event is traditionally run by Coolidge men, but all are welcome.
- \_\_\_ **Spring Fling:** plan and organize ice cream social and bingo night. Also, organize raffle basket donations from each classroom.
- \_\_\_ **Field Day:** help plan and organize June field day activities or volunteer to supervise a game on that day. This event takes place at the end of the school year.
- \_\_\_ **Staff Appreciation Luncheon:** plan and organize year end luncheon for the staff.
- \_\_\_ **Tornado/Sharks Game Volunteers:** contact each team and organize a game for the Coolidge families to attend.
- \_\_\_ **Square 1 Art:** coordinate fundraiser with Square 1 Art Company and art teacher. Looking for someone to shadow current organizer to take over position for next school year.
- \_\_\_ **School Store:** help set up and sell school supplies two Friday mornings a month for an hour.
- \_\_\_ **Bakers for special events:** provide baked goods for PTO meetings, staff appreciation luncheon and other events as needed.
- \_\_\_ **Coolidge Spiritwear/T-shirt sales:** send out flier, collect and fill orders as received - fall and as needed through year.
- \_\_\_ **Box Tops and Campbell Soup Labels:** run contests to see which class can collect the most, collect and count labels and box tops throughout the year.
- \_\_\_ **Price Chopper and schoolpop.com:** run the program throughout the year to gain points and rewards for the school.
- \_\_\_ **Fourth Grade Completion Ceremony:** work with coordinator to plan and organize ceremony, yearbook and celebration
- \_\_\_ **Leveled Readers Library:** help organize guided reading materials for teachers.
- \_\_\_ **Playground Volunteers:** help with clean-up of playground area twice a year, help spread wood fiber once a year

Please fill out all information below and return to Coolidge by Monday, September 24<sup>th</sup>. Please contact Volunteer Coordinator, Melissa Pratt at [mpratt@townisp.com](mailto:mpratt@townisp.com) with any questions. Thank You!

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Student Name/Grade/Teacher: \_\_\_\_\_ Availability: \_\_\_\_\_

Thanks again for volunteering! We could not do it without you!

**\*\*If you choose one of these positions, your name will be given to your child's teacher and he/she will contact you.**

Now is a good time to make sure you have a **CORI (Criminal Offender Record Information)** form on file so there are no delays when you want to volunteer. Please stop by the Coolidge office or school department office with a valid ID to fill out your **CORI** form.

**Teachers please return these surveys to the PTO! Thanks!**